

# Thea Stevenson

## GRAPHIC DESIGNER

### skills

Adobe Illustrator  
Adobe InDesign  
Adobe Photoshop  
Adobe Acrobat  
Keynote/PowerPoint  
Asana  
Google Docs

Logos, Vector Graphics  
Editorial Design, Pagination  
Editing, Manipulation  
Form Creation  
Presentation Design  
Team Collaboration  
Project Management

### experience

#### Owner, Thea Creates

June 2019 - present, Tennessee

- Designing a diverse collection of print media such as t-shirts and vehicle wraps, staying up-to-date with current print production processes and substrates
- Creating websites for small business clients in various industries
- Researching current design trends and industry standards

#### Grocery Shopper, Shipt Inc.

April 2019 - present, Tennessee

- Treating customers how I would want to be treated by utilizing my exceptional written and verbal communication skills
- Making a genuine connection with each customer to provide an unprecedented remote shopping and delivery experience
- Maintaining a balance of quality and productivity by practicing efficient time management

#### Waitress, Tupelo Honey Cafe

September 2018 - July 2019, Tennessee

- Collaborated closely with fellow staff members, management and corporate colleagues to coordinate efficient shift operations
- Developed problem-solving skills by learning effective resolutions during stressful situations and moments of conflict

#### Graphic Designer, LEO Events

July 2017-April 2018, Tennessee

- Produced print and digital artwork for both internal and external clients
- Created themed branding for corporate meetings, wayfinding banners and posters for incentive events, and event swag for music festivals
- Designed PowerPoint and Keynote presentations and templates for event speakers utilizing timing, effects and animations

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### experience

#### **Graphic Designer, Surya Carpets, Inc.**

August 2015-July 2017, Georgia

- Created and edited print and digital graphics for publications, internal needs, semi-annual product catalog and large scale graphics for trade shows
- Managed team work flow and deadline requirements
- Worked with multiple departments and directors, vendors and outside agencies in the completion, delivery and payment of collateral

#### **Temp Graphic Designer, Dallas Printing, Inc.**

July 2015-July 2015, Mississippi

- Prepared client artwork by proofing and making necessary edits for digital or press printing
- Designed artwork from concept to completion
- Operated and maintained digital printing press
- Collaborated with directors and press operators in the completion of products within given deadlines

### education

Mississippi College, Bachelor of Science in Graphic Design

January 2011-May 2014

Holmes Community College, Associate of Arts in Business

August 2009-December 2010